

PENN STATE EXPO SERVICES
 2750 PAXTON ST. UNIT 3
 HARRISBURG PA, 17111
 PHONE 717-564-2658
 FAX 717-564-2980

BOOTH CLEANING

Name of Exposition _____

Date _____

The cleaning services provided by the exhibit hall include only a general sweeping of the aisle. All rental carpets ordered from Penn State Expo are installed in clean condition. Any cleaning service required within your booth space for debris accumulated during set-up and exhibit hours must be ordered below.

Please complete this portion of the form if you prefer one time cleaning before the initial opening of the exhibit or daily cleaning after each day of the event.

Description	Sq.Ft. X	Pr./Sq. Ft.X	Days	=	Total Due
Cleaning-Once per square foot (over 1000 Sq. Ft.)	_____	X .30 X	_____		_____
	_____	X .25 X	_____		_____
Cleaning-Daily Per square foot	_____	X .25 X	_____		_____
Shampoo- Per square foot	_____	X .50 X	_____		_____
				6% PA Sales Tax	_____
				Total Due	_____

SPECIFY DAYS NEEDED (CHECK)

Mon Tues Wed Thur Fri Sat Sun

How to compute: Size of carpet (length X width)=square feet X price per foot X days=Total Due.
 Area Carpet (Auto Shows, Aisle, etc.) call for price quote.

All Charges for services and/or equipment must be paid in advance or on site by either cash, check or for your convenience MasterCard, Visa, Discover or American Express.

Exhibitor _____ Booth # _____

Billing Address _____

City and State _____ Zip _____

Authorized by: _____ Title _____

Service charge of 1 1/2% per month on unpaid balance will be made starting 30 days from date of service.